

minutes

Newport SLSC Management Committee Meeting

12/09/2018

7:30pm

Chairman: Rob Emerson

Note taker: Jan Proudfoot

Attendees: Jack Holland, Rob Barkley, Matt Halakas, Jess Menzies, Leanne Pate, Gemma Eastwood, Madi Smithies, Kieran Menzies, Lauren Budd, Brendan Doyle, Glen Borg, Guyren Smith, Sandy Menzies, Scott Newey, Alex Brown, Ian Crutch, Bev Barnes

Apologies: John Greenhill, Nick Carroll, Madi Smithies

Topic	Person Responsible	Role
1. Confirmation of August Minutes Remove mention of Bev's holidays Moved: Matt Halakas Seconded: Jess Menzies	Jan Proudfoot	Secretary
2. Business arising from August Minutes including an update of the Task List	Everyone	
<ul style="list-style-type: none">• Purchase 4 new soft top rescue boards Matt Halakas and Scott Newey<ul style="list-style-type: none">• Boards ordered, to be picked up next week (3 because we will receive one from Branch)• Another POS system quote for bar to compare with Sanyo quote. Has a meeting with Bev and Rob E taken place regarding latest research? Kieran Menzies, Vice-Captain<ul style="list-style-type: none">• Need a comparable quote in writing – need it to have particular attributes eg stocktaking, accountability and members' pricing• Replacement of down lights Bev Barnes<ul style="list-style-type: none">• Job is booked in• Member Protection Report attached Jan Proudfoot<ul style="list-style-type: none">• Glen has emailed coaches instructions re working with children, to be logged in their members portal• Jess to speak to Patrol Captains, Age Managers and Trainers		
3. Goals for the season	Rob Emerson	President

Discussion

See attached document

Outcome eg Action Items and/or Motion

Objectives to be reworded so they are phrased in a similar way

Due by:

Moved:

Seconded:

minutes

4. Application for Long Service status by Kathy Euers Jess Menzies Club Captain
-

Discussion

Outcome eg Action Items and/or Motion

Due by:

Moved: Jan Proudfoot

Seconded: Jess Menzies

5. Public Art along the Coast Walk Special Interest Group meeting on Wednesday, 19 September 5 – 6:30 at Dee Why Civic Centre (please see Correspondence for more info)
- Would anyone like to go?
-

Discussion

Outcome eg Action Items and/or Motion

Rob Emerson will attend

Due by:

Moved:

Seconded:

6. Seeking approval for a maximum spend of \$2,500 to revamp our website so pages load faster, especially via our Smart Phone App (our last design didn't take apps into account as it was years ago before they became popular)
- Jan Proudfoot Secretary
-

Discussion

Outcome eg Action Items and/or Motion

Due by:

Moved: Ian Crutch

Seconded: Jack Holland

7. Who will be responsible for the implementation of the safeguarding children and young people program
- Rob Emerson President
-

Discussion

Needs to be broader than Ted Bruce's role

Sandy Menzies to form a subcommittee and organise the signing of the Commitment to Safeguarding Children and Young People form

Guidelines eg members who have completed mental health courses

Sandy bring back next meeting objectives of sub-committee, responsibilities and functions they will perform

Outcome eg Action Items and/or Motion

Due by:

Moved: Jan Proudfoot

Seconded: Rob Emerson

minutes

8. Our existing range finder is no longer functional and as such would like to purchase a replacement for use in laying cans for training, proficiencies and assessments. Replacement units are approximately \$300.

Guyren Smith

Chief Instructor

- Seeking approval for spending up to \$300 for a replacement rangefinder

Discussion

Outcome eg Action Items and/or Motion

Due by:

Moved: Brendan Doyle

Seconded: Gemma Eastwood

9. Under the rules for proficiencies we can delegate people other than assessors to assist in carrying out proficiencies. This needs to be approved by the committee, recorded in the minutes and forwarded to branch. Delegates for award proficiencies 2018/2019 on the basis that they are only able to assist on scheduled proficiency dates are (all are current in the given award)

ARTC:

Jess Menzies
Kieran Menzies
Guyren Smith

IRB Crew:

Matt Edwards
Stuart Smith
Nathan Doyle

Guyren Smith

Chief Instructor

Bronze:

Guyren Smith
Brendan Doyle
Ian Crutch
Glen Borg
Jeremy Paul
Kevin Brennan
Lauren Budd

Silver medallion Aquatic Rescue:

Guyren Smith
Jess Menzies
Kieran Menzies
Lauren Budd

Discussion

Outcome eg Action Items and/or Motion

Due by:

minutes

Moved: Jan Proudfoot

Seconded: Jess Menzies

10. As IRB captain I move a motion to have Support Ski 2, which has been operating out of Newport for several years, returned to Newport and reviewed on a yearly basis as required. Brendan Doyle PowerCraft
Captain

Discussion

1. Ground rules set by our Chair, Rob Emerson
2. Only additional information not in motion or previous minutes or agenda docs can be discussed
3. Ian Crutch: as a trainer and nipper age manager – when the jetski is here on our beach for a long time and he likes to have the extra facility right at hand. Ian thinks they used it twice last year and the Loreto girls the previous year. Also, useful having jetski come in late evenings in a benefit. If the space is available why can't we have it stored here?
4. Sandy Menzies: missed robust debate but has a question – obviously over space. The lifeguards have a large area where the resources are duplicated. Have we investigated this? Yes, our response to Branch mentioned we store 2 jetskis and can Branch negotiate with the Lifeguards to share the resource. Branch hasn't progressed with this suggestion.
5. Lauren Budd: if we aren't storing the jetski now, what will we store there instead? Rob Emerson: we are club that doesn't have a lot of space and a lot of our equipment is stored outside the space. If there is space available we have opportunity to repurpose. Lauren: we aren't going to store boards and skis in the IRB shed. Rob Emerson: we aren't going to do that. We need to retain the space for the club's purpose especially if there is another club nearby that has room.
6. Kieran Menzies: Newport has 9 members, we have over 50% of the jetski roster coming from this club. Jack Holland: it's going to Bilgola. Guyren Smith: it isn't easy to find parking at Bilgola on a Sunday morning during Nippers.
7. Rob Emerson: Steve from Branch has advised there is no cost associated if we need it for the Basin Camp or a Carnival. We just need to request via email and return the jetski with a full tank of fuel and pay for any repairs.
8. Sandy Menzies: she was a gear inspection. On that morning the IRB crew spend 5 or 6 hours into reorganising the shed to fit more equipment in.
9. Guyren Smith: suggesting that it can go to another beach isn't that easy. The shape and access is a factor.
10. Lauren Budd: it only affects is the IRB qualified and jetski operators because they are the only ones that use the shed.
11. Rob Emerson: we have several people who can't store equipment here, but we can store the branch jetski. If we store it, we don't have the opportunity to use the space in other ways. We are currently turning members away from the competitive side because we don't have storage facilities but at the same time was are saying we can store the jetski.
12. Ian Crutch: we need to explain to the surf club community the reason why it is staying or going. Eg central location, easy to get to for operators, better access. Rob Emerson: asked Steve from Branch if there is strategic reason and he didn't say there was. The IRB racing team is increasing. Where is there equipment being stored? Smallest footprint for number of members 1) currently stored in carpark and in streets 2) 12 months ago we unanimously supported that we would store it for one more year. One week later Rob Emerson wrote to Branch as per motion and suggested sharing jetski with Lifeguards. Two weeks ago Branch wrote and asked again. Rob Emerson wrote back and said our resolution from last year still stands. Brendan has now brought it back to the committee.
13. Jack Holland: only Sandy Menzies, Scott Newey and Ian Crutch were not here. Jack restated what happened last year. No one objected to the minutes at the next meeting. Other club members seem to be of the opinion that it was a secret decision and that's obviously not the case.

Outcome eg Action Items and/or Motion

minutes

Due by:

Count

Yes 8

No 7

Rob Emerson: to write to Branch

Sandy Menzies: asked Rob Emerson to copy in the Branch Executive about sharing the jetski with the professional lifeguards.

Moved:

Seconded:

11. General Business

Club text messages – recently there have been some text messages sent from the club early in the morning. Can we agree on guidelines for when such communications should be sent?

Guyren Smith

Chief Instructor

Discussion

Guidelines: Business hours

Outcome eg Action Items and/or Motion

Due by:

Moved:

Seconded:

Recently when doing JetSki proficiencies at Nth Palm Beach I was questioned on the club's decision to turn down Branch's request to take on the storage of SupportSki2 for the coming season. There are 2 points I would like to make on this:

Guyren Smith

Chief Instructor

- Firstly, this highlights a concern with regards to communications within the committee, it is disappointing and somewhat embarrassing as a committee member to be informed of such decisions and communications from people outside of the club. I believe it is timely to review the way in which such information is shared with the management committee.
- Secondly, I would to express my disappointment that Newport will no longer be hosting SupportSki2. My firm belief is that as Newport continues to develop as a centre of excellence in surf sports (which I fully support and applaud), we also need to (and be seen to) develop as a centre of excellence for general lifesaving. Looking at the number of Newport members undertaking significant roles within the Sydney Northern Beaches education and Support Services roles shows that we have the breadth of membership to undertake such a challenge. The hosting SS2 over the last few years has shown that we can embrace our role in the broader lifesaving community as a leader in the area, however the decision to decline the SNB offer to host the ski this year is not only disappointing for the Newport members taking on extra roles within SNB, it also risks being interpreted externally as

minutes

indicating a lack of commitment to our broader role in the community.

Discussion

1. The first Guyren had heard of our decision was from other members from another club
2. Rob Emerson: he wrote to Steve at Branch and forwarded a copy to the Executive
3. If the Executive think their constituents will be impacted they can pass the info on
4. Then Rob Emerson brings the correspondence to the Management Committee meeting

Outcome eg Action Items and/or Motion

Due by:

Moved:

Seconded:

Gemma Eastwood

1. Communications plan (see attached)
2. We need info by dates stated on plan
3. Have each patrol send a picture so we can engage with members on social media
4. Facebook admins: need to check if posts are scheduled
5. Rob Emerson: we need to get the stories to Gemma – it's up to everyone to contribute. Management Committee need obtain the info and sent on

Rob Barkley

Please watch expenditure over the next month

Jack Holland

Channel 9 are about to pay \$5000

Meeting closed: 8:46pm