

# minutes

## Newport SLSC Management Committee Meeting

8/11/2017

7:30pm

**Chairman:** Rob Emerson

**Note taker:** Jan Proudfoot

**Attendees:** Bev Barnes, John Sherman, Jack Holland, Matt Halakas, Brendan Doyle, Kieran Menzies, Lauren Budd, Jessica Menzies, Rob Barkley, Gemma Eastwood, Guyren Smith, Madi Smithies, Leanne Pate

**Apologies:** Nick Carroll, Craig McDougal, Alex Brown, John Greenhill

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Topic	Person Responsible	Role
1. Confirmation of Minutes		
<b>Moved:</b> Jess Menzies <b>Seconded:</b> Madi Smithies	Jan Proudfoot	Secretary
2. Business arising from October Minutes		
Nil	Everyone	
3. Confirmation required by committee that Sandy Menzies will be our First Aid Officer		
<b>Moved:</b> Glen Borg <b>Seconded:</b> Rob Emerson	Jan Proudfoot	Secretary
4. Relocation of radios from gear shed to FA room		
<ul style="list-style-type: none"><li>Radios have needed ongoing repairs due to salt air exposure in gear shed – shed open and radio cupboard open which exposes radios to salt air. Proposing to move to the top far-right hand side cupboard in FA room which are currently not in use.</li><li>One cupboard will house Hyteras and patrol tablet for patrol use and the other will house the other radios for carnivals and training.</li></ul>	Jess Menzies	Club Captain

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**Discussion**  
A power board will be needed under shelving and a lock is needed on the cupboard

**Conclusion or Action Items:**  
Jess Menzies to organise the relocation of radios from gear shed to FA room.

**Approved**

# minutes

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Topic	Person Responsible	Role
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5. Needing to buy extra patrol shorts

- Many members are requesting new shorts due to holes and no longer fitting as they have not been replaced for a few years. Club allocations have arrived but won't cover new members as well as replacements.
- Possibly 40 pairs approx. \$15each = \$600

**Moved:** Glen Borg

**Seconded:** Kieran Menzies

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6. We need to replace the fuel cabinet so it meets OHS requirements ie self closing. Discussed last year but have held off until modifications have been done to the IRB shed. We need the to replace with the same size and only a couple of companies can supply that size with the cheapest quote from Trafalgar at \$1295 + GST and delivery Approx \$100.

**Conclusion or Action Items:**

Approved

Brendan Doyle

PowerCraft  
Captain

**Due by:** next meeting

**Moved:** Lauren Budd

**Seconded:** Jess Menzies

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7. Engine #4 in need of major repair on steering shaft bushes. Pittwater Marine has advised to sell due to repair cost. Should be able to sell for about \$800.

**Discussion**

It has reached its "use by date". There are no Yamahas available to replace it. So, we may need to buy another engine later. We are using 5 engines every weekend. \$2,500 for a new one. Glen asked Brendan to send details as he knows someone at Yamaha. On 1 July 2018 the emissions rules are changing. Rob Emerson asked If 2 strokes won't be available anymore and we can't buy 4 stroke what happens? Apparently, we are waiting on Federal Government emissions standards. Accordingly, we need to buy prior to 1 July if possible.

**Conclusion or Action Items:**

Sell Engine #4

**Due by:** next meeting

**Moved:** Kieran Menzies

**Seconded:** Lauren Budd

# minutes

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8. Proposal to adjust bar operation through the implementation of a point of sale system. Rob Emerson President
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## Discussion

Please see attached report regarding prices and POS system.

Rob Emerson: The Sanyo system resolves member and non-member pricing. Bev has brought accountability a long way forward and this would improve it even more. Better cash reconciliation because it feeds to computer system, so we have real time inventory and prevents fraud. Reporting is beneficial with all the info and it's fast. Currently that level of reporting would have to be done by Bev and very manual so not practical.

**Disadvantages:** significant cost. 2 categories of pricing require a membership card.

**Advantages:** increased revenue from non-members, increased number of members so non-members can obtain member pricing. Bev's time can be better utilised.

\$18,000 for 2 – due to volumes we might only need one POS. \$14,000 for one. Software for reporting sits on Bev's PC. Cabling is required for wifi upgrade anyway so if necessary we can cable from Bar to Bev's office. Kieran asked about warranty. We are not sure about warranty duration.

Bar committee are happy to increase prices.

The system will also increase our level of professionalism.

Guyren: asked if about **payWave** – it is included; however, we will need to buy another eftpos machine.

Bev: asked if Nippers could use it as well.

## Conclusion or Action Items:

Supported in principal. Bev to meet with Sanyo Systems and Kieran regarding specs. Another quote is also required for comparison.

**Due by:** next meeting

**Moved:** Jan Proudfoot

**Seconded:** Jack Holland

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9. Request for our House Captain (John Sherman) to organise the following quote:
- The PA system is inaccessible to a normal human (less than 6' tall). It would be so much easier to use if it were in a lockable cupboard at an appropriate height with instructions that make it available for music and microphone by anyone who needs it.
- Matt Halakas Nipper Chairman

# minutes

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## Discussion

Most people need to stand on a chair to reach PA. Rob Barkley suggested we organise a cupboard in the bar corner underneath noticeboard.

Glen Borg: 3 reasons: 1 for functions, 2 Nippers, 3 we rent a system for carnivals, so we might just need additional speakers.

## Conclusion or Action Items:

Matt Halakas to meet CAV regarding relocation and enhancements so we don't need to hire so much gear for carnivals.

**Due by:** Next meeting

**Moved:** Guryen Smith

**Seconded:** Lauren Budd

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10. The chairs that are used in the hall and are stacked in the cupboards are very hard to stack and as such are normally jammed into both cupboards in a way that can be dangerous, and time consuming to remove and access the tables etc. Can we sell these and buy some that stack like normal chairs? Fantastic Furniture have stackable chairs for \$19 each (Bistro Chair). However, we would need to check measurements to make sure they don't take up more room than the current chairs. L 40cm x D 46cm x H 87cm \$1,949 including delivery.



## Discussion

## Conclusion or Action Items:

Let's purchase 2 for evaluation. John Sherman to investigate. Building improvements is shared equally by everyone in the club for building maintenance (one club policy)

**Due by:** Next meeting

**Moved:** Jan Proudfoot

**Seconded:** Rob Emerson

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There are only 6 soft top rescue boards remaining in the Patrol shed. These boards are used for SRC, Bronze and Nipper Water Safety. 6 are not enough and as a Club we need more. (\$1,095 each at Bennett Surfboards).

## **Discussion**

Glen Borg: Why aren't we replacing boards as they are needed? Rob Barkley: we patch them during the year. If they won't pass the audit, then we dispose of them.

## **Conclusion or Action Items:**

Four new boards to be purchased.

**Due by:** next meeting

**Moved:** Kieran Menzies

**Seconded:** Brendan Doyle

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## 11. General Business

**Madi Smities:** Presentation Night on 12 May, Dee Why RSL as we have now missed out on a city venue. Deposit has been paid.

**Jess Menzies:** FYI – NSW SLS is hosting jetski trial equipment this Saturday.

**Glen Borg:** thank you to everyone who helped at the Carnival last Saturday. Please let Glen know if anything can be improved. Boat Carnival: call for FA by Jess Menzies. Jonny Shannon here at 11 am on 11 November. Perhaps one-minute silence to start. Fast Fives at Palm Beach at 8 am. Any issues with athletes on patrol – please let Glen know. We need to investigate if our athletes are covered by insurance if they are participating for prize money. Jake Lynch just won Athlete of the Year. Thank you to Leanne Pate for initial nomination. Barefoot Ball is on 24 March.

**Rob Barkley:** we are in a comfortable position – money will come in from Pub to Pub, Pool to Peak, Nippers sponsorship, subs.

**Rob Emerson:** Jake Lynch – can Gemma organise an interview – he has been with us since he was 5. Where are we at with DA? Rob calls council every month. Rob's been told feedback was positive regarding our proposal. We can't lodge DA without the owner's consent (Crown – council looks after it on their behalf). Kieran asked about lease and yes, we must do that before entering into a long-term agreement. Doug Menzies is working on it. Due to run out in 2020.

**Meeting finished:** 8: 39 pm