

## NEWPORT SLSC

### MINUTES OF THE MANAGEMENT COMMITTEE

Meeting held Wednesday 10 August 2011

Meeting commenced: 7.30 pm

#### Attendance:

Rob Emerson, Brett Budd, Tom Kellaway, Doug Menzies, Sandy Menzies, John Greenhill, Bev Barnes, Kieran Menzies, Josh Hayward, Alana Smithies, Rob Barkley, Nick Carroll, Tim Francis, John Guthrie, Sharon Smithies, Craig MacDougal, Ray Bratton

#### Apologies:

Jess Menzies, Lauren Budd, Jan Proudfoot, Michael Maley, Grant Dargue

#### 1. Confirmation of the Minutes of the Previous Meeting:

The minutes were confirmed as a true record.

**Moved:** Brett Budd

**Seconded:** Doug Menzies

#### 2. Business Arising from the Minutes:

Nil

#### 3. Correspondence:

##### Out:

Nil

##### In:

- SLSA - thank you to all lifesavers and members for their efforts during the season just past.
- Gwynne Thompson Solicitors - re application for general bar licence at shop 3, 370 Barrenjoey Rd Newport
- SLSNSW - pre-season posters and information
- Avalon SLSC requesting assistance for their Ocean Swim on 15 January 2012.

#### 4. Reports:

##### President's Report - Submitted by Rob Emerson

- 13<sup>th</sup> July Newport SLSC Management Committee
- 16<sup>th</sup> July Newport SLSC Trivia night – surf rowers fundraiser
- 23<sup>rd</sup> July NSW SLS awards night
- 28<sup>th</sup> July Building Committee – to progress Master planning process
- 3<sup>rd</sup> August Sydney Northern Beaches, Annual General Meeting
- 4<sup>th</sup> August Loreto Normanhurst – to discuss ongoing partnership
- 7<sup>th</sup> August Reef to Reef paddle
- 9<sup>th</sup> August Nippers Committee
- 10<sup>th</sup> August Newport SLSC Management Committee

- **Recommendation for Fees (2011-12 Season):**

To cover capitation increases and CPI increases fees will need to be increased.

**Motion:** That the recommendation of the July Management Committee meeting of a \$5 increase for all membership categories be adopted, with an extra \$5 fee for late payments made after 30 November.

**Moved:** Tom Kellaway

**Seconded:** Doug Menzies

**Carried**

It was also decided that consideration should be given to investigating and assessing a membership fee structure to accommodate families of four or more members. The Registrar to give us information to proceed with investigations for a family membership category for next season, as there is not enough time to implement this season.

- **Masters competition fee:**

Last season we had a voluntary fee of \$100 for Masters Competitors and only half of these category members paid. To accommodate the significant increase on Competition Fees and make it fairer to all Masters Competitors it is proposed that we have a \$65 fee this season. Feedback from Masters Competitors has been previously circulated to the Management Committee.

**Motion:** That in line with the Discussion Paper previously considered by the Management Committee on Masters Competition Fees, Masters Competitors will now be asked to make a \$65.00 tax deductible donation to the Club by 30 November 2011. Members who do not wish to make such donation will need to pay their own carnival entry fees. Life Members and new Bronze Medallion members for their first competition year will be exempted from this fee.

**Moved:** Tim Francis

**Seconded:** Ray Bratton

**Carried.**

- **Master Plan process update:**

The Building committee has been meeting regularly and are looking towards developing a Master Plan for our Club. There will be a 'think tank' meeting on 20 September at the Club and members will be asked to come to the presentation and have some input into the future development of the Club building. An experienced external facilitator will be assisting with this process to make it as easy as possible.

- **Lifesaving online:**

This season we will be asking as many members as possible to renew their membership through the Lifesaving Online Payment Gateway. This process will hopefully make it easier to keep our records up to date and decrease the workload for the Registrar and other members involved in data entry.

All Members can access Lifesaving Online by logging on and registering. They will then be able to log on to register as well as being able to amend their current details, such as changing their address, email and phone details as necessary, which will assist to keep our data base current. These members will also be able to keep track of proficiency details, patrol hours and patrol rosters through this system.

- **Meeting protocol:**

The meeting protocol for this season will be the same as last season. Reports and items for discussion at the meeting will be called for and are due the Wednesday, one week prior to

the meeting. These will then be compiled and emailed out to the Committee the weekend prior to the meeting for review and consideration. Any questions arising from the reports will be clarified at the meeting.

- **Reconstitution of the Sub-Committees for the season:**

**Building Committee** – Rudi Valla (Architect), John Greenhill, Doug Menzies, Brett Budd, Ted Smithies and Rob Emerson.

**Moved:** Sandy Menzies

**Seconded:** Ray Bratton

**Bar Committee** - Ray Bratton, Peter Tierney, Ian Storey, John Greenhill. Ray Bratton to be responsible for reporting back to the Management Committee.

**Moved:** Tom Kellaway

**Seconded:** Kieran Menzies

**Gym Committee** – This Sub-Committee was initially established to set up the gym during our renovations and hasn't met for over 12 months. Maintenance is currently coordinated by Damian Clarke-Bruce.

Motion: this Committee is no longer necessary and will be disbanded.

**Moved:** Ray Bratton

**Seconded:** Doug Menzies

**Sponsorship Committee** – Doug Menzies (Convenor), James Brooks, Tom Kellaway, Rob Emerson, Jack Holland, Mark Fitzgerald, John Guthrie and Rob Barkley

**Moved:** Tim Francis

**Seconded:** Brett Budd

Carried

**Pool to Peak Committee** – John Guthrie, Brett Budd, Tom Kellaway, Kym Charles, Robyn Gardner, Howard Moxham, Luke Harris, Ian Storey

**Moved:** Josh Hayward

**Seconded:** Kieran Menzies

#### **IRB Captain's Report - Submitted by Kieran Menzies**

- **Motor replacement schedule:**

Kieran reported that our oldest IRB engine is now 7 years old and our newest is 2 years old. We currently have 2 motors in being repaired. In addition we still need to buy 4 new four blade propellers prior to the start of season to comply with the new IRB guideline.

Kieran proposed that we replace 2 motors each season to keep them in the optimal working order.

Kieran to compile a spread sheet for the Treasurer to identify a cost benefit analysis so we can plan the best case scenario for the Club. This will include an estimate on sale price for changeover for 2 motors. The Executive will then work out the best outcome for the long term, so the matter can be resolved prior to the start of the season.

#### **5. General Business:**

- John Guthrie reported that he needs some interesting quirky stories for the newsletter and publicity for the Club, in an endeavour to get items into local print and other media. Our next newsletter is due to be published in 2 weeks
- Ray Bratton is planning the Basin weekend for our youth on 17/18 September - yet to be confirmed. Comments and help welcome.

- Bev Barnes reported that the Artisans Market wants to run an extension lead in and use our power during market days. As these markets are a commercial operation, it was felt that we need to ask them for an appropriate donation. Use is approved as long as there is a reasonable donation.
- Bev Barnes reported that Pittwater Rotary Club want our assistance on Australia Day for their BBQ and will give us a small donation. It was agreed we can ask for volunteers and this will go out in the newsletter.
- Brett Budd reported that our Internet connection is no longer adequate. We have previously piggy-backed on the Coastal Watch system, but will now need to source our own as time outs are increasing. He reported that for approx. \$29.96/month with TPG we can get 50G data download. It was agreed that Bev and Brett should make the most appropriate decision.
- Kieran requested that some of our members be funded to attend the Level 1 Coaching Course in October. The Committee approved funding for Glenn Langley, Adrian Hill and Kieran Menzies.
- Doug Menzies suggested we write to Ian Storey and thank him for his time as Treasurer and to Bert King to thank him for his many years as Club Historian.
- Brett Budd advised he has had a letter from Col Maclean requesting permission to borrow the Club historical photos to loan to Pittwater Council for cataloguing. They will then return with a CD of the photos. The Committee expressed some concern regarding the retention of our intellectual property and allowing this it may then diminish our capability to hold another photographic exhibition. It was requested that we ask Col for further information. Col has also requested a key to the club – this will be organised with key changeover.
- Sharon Smithies advised that the bar windows and doors will be replaced next week, and then the hall refurbishment will commence in 4 - 6 weeks time. This will result in the partial barricading of the eastern half of the hall during the renovation period.
- Tim Francis would like to convene a Newport SLSC Board of Surf Sports Sub-Committee with representatives from all disciplines within the Club and one Accredited Official representative to give everyone an avenue of communication and get all competitor groups together to organise fundraising, social events, Club Championships, sponsorship and other events to the benefit of all members.

**Motion:** that a Surf Sports Sub-Committee be formed for this season.

**Moved:** Doug Menzies

**Seconded:** Nick Carroll

**Carried.**

#### **6. Upcoming events:**

- Sunday 21 August - Gear inspection – starting from 11.00am
- Sunday 28 August - Pub 2 Pub Fun Run – helpers and First Aiders needed.
- Saturday 3 September - Surfguard training day at Branch from 9am
- Saturday 10 September - Clubs Conference at Narrabeen Beach 9am - 5pm
- Sunday 11 September - Registration Day
- Sunday 18 September - Registration Day
- Saturday 24 September - Season starts
- Sunday 9 October - Nippers commences

**Meeting closed at 8.52pm**

**Next meeting will be held on Wednesday 14 September 2011 at 7.30pm.**

**Please remember reports for this meeting will be due on Wednesday 7 September.**